



Tuesday, 25 January 2022

Dear Parent/Guardian

We would like to give you advance notice of our 'Review Day' that will be taking place on Thursday 17 February 2022. The Review Day has been a key part of the school calendar for a number of years and provide an opportunity half way through the year to discuss progress and identify opportunities to benefit our students.

Similar to previous years, school will be closed on 17 February in order to allow meetings to take place **in school** between tutors, students and parents between 8.30am and 6.30pm.

The meeting is a review of your child's progress to date but also allows us to catch up with you should you want to discuss key information that will help us to support your son/daughter. You, with your son/daughter, will meet their form tutor, Head of House or linked member of staff for approximately 15 minutes. This is an excellent opportunity for parents to meet with staff and to work together to raise achievement for all students. The school Careers Advisor will also be in school alongside the ICT helpdesk providing information on Class Charts, with demonstrations and support. Students need to attend in school uniform, with meetings generally taking place within the students form room, unless otherwise stated.

Appointments need to be made with the form tutor via an online booking system which can be accessed via the school website. <https://parents-booking.co.uk/TuptonHall> The booking system has been set up so that, should we be unable to meet face to face as a result of the covid situation, we can revert back to an online meeting similar to how we have run Parents Evenings over the last year.

To use the parents' evening booking system please see the guidance below:

- Use the link above that can also be accessed on the Parents' Evening section of the school website.
- Enter the necessary information and finally your child's register class of Cavendish in the form similar to the examples shown below:
Yr 07 C1, Yr 08 C3, Yr 09 C2, Yr 10 C6, Yr 11 C8
(Please use your child's Year typing Yr 07 not just Y7, as well as leaving spaces before and after).

We look forward to seeing you at this important consultation. Appointments are booked up quickly, so please log in and book as soon as you can.

Yours sincerely

Mrs S Phipps
Head of Cavendish House

Mr C Sinclair
Assistant Headteacher

Mrs Holland
Assistant Headteacher